Evansville Historic Preservation Commission

**Minutes**

**Wednesday, June 15, 2016, 6:30 P.M.**

**Evansville City Hall**

**Present:** Betsy Ahner, Steve Christens, Steve Culbertson, John Decker, Matt Koser Ald. Gene Lewis, and Dan Stephans.

**Absent:**  None.

**Also Present:**  Community Development Director Jason Sergeant, citizen Katie McGuigan.

**Call to order.** The meeting was called to order at 6:30 PM by Chair Culbertson.

**Approval of minutes.** Koser moved to waive reading and to approve the minutes of the May 18, 2016 minutes. Stephans seconded. Approved by unanimous voice vote.

**Civility reminder.**  Announced by the Chair.

**Citizen appearances.** None.

**New business.** None presented.

**Applications.**

1. 7 N. Fourth Street, Clayton Semans House, Italianate, date of construction unknown, AHI #84833. Sergeant advised that the proposed work consisted of reroofing with materials to match existing, and application of gutters and downspouts. The gutters and downspouts would be new applications. Koser moved to approve the application for issuance of a Certificate of Appropriateness, as submitted. Stephans seconded. Sergeant inquired whether the Commission wanted similar gutter and downspout projects to be approved administratively. Commissioners advised in the affirmative, since such work is recognized by the Secretary of the Interior and other authorities to aid in the preservation of siding and foundations. Motion approved by unanimous voice vote.
2. 25 N. Second Street, House, Queen Anne, built between 1899 and 1907, AHI #85005. Katie McGuigan appeared in support of an application for a Certificate of Appropriateness for restoration and replication of porch skirts, trim and ceiling, for installation of gutters and downspouts, for the razing of a two-car garage, for repairs to a rear entry way, and for construction of an attached garage at the rear of the house. She noted that she did not plan on the garage work in the near future, but wanted the Commission’s guidance on such work. Koser moved to approve, as submitted, the porch, gutter and downspout work. Stephans seconded. Approved by unanimous voice vote. Commissioners observed that the existing garage is not a historical or contributing structure, and its replacement with an attached garage would enhance the usefulness and appearance of the rear yard. The Commission invited Ms. McGuigan to submit more detailed plans respecting the proposed attached garage at her convenience.
3. 318-322 W. Main Street. Sergeant explained that proposals for lot divisions and for issuance of conditional use permits are pending before the Plan Commission, and that no action was taken thereon to date.

 **Old business.** None presented.

 **Report of the Community Development Director.**

1. **Staff issued Certificates of Appropriateness.** Sergeant reported that he had approved issuance of Certificates of Appropriateness for a roofing project at 208 W. Main Street and for a chimney restoration project at 216 W. Main Street, in consultation with Chairman Culbertson.
2. **Other updates.** None presented.

**Correspondence, comments, and concerns.** Decker stated he had been in contact with Senior Preservation Architect Jen Davel about the possibility of presenting a seminar on state and federal income tax credit programs for historic restoration projects. Ms. Davel advised she would be pleased to make such a presentation in Evansville. The Commissioners advised they would welcome such a program and suggested a January or February timing so that constituents can be advised of the need to obtain approvals before work is commenced.

**Adjournment.**

Christens moved to adjourn. Ahner seconded. Approved by voice vote at 6:47 PM.

Respectfully submitted,

John Decker

Secretary

The minutes of the Evansville Historic Preservation Commission are not official until approved by the Commission.